



# Yardi Procure to Pay

Save money, save time and be able to focus on your clients. Yardi Procure to Pay is our centralized procure to pay platform including automated procurement with Yardi Marketplace, comprehensive vendor management via VENDORCafé and electronic invoice processing with Yardi PAYscan.

## Paperless Processing

Virtually eliminate all costs associated with copying, mailing and storing paper. Minimize touch points and avoid lost invoices and data entry errors. Yardi PAYscan automatically imports electronic invoices mapped to user-generated purchase orders directly into Yardi Voyager and employs an online approval workflow that reduces costs per invoice. Timely payments can be made by EFT or check.



Yardi PAYscan Mobile allows managers to search, view and approve purchase orders and invoice registers right from their mobile device.



Procure to Pay users have easy access to thousands of products from national vendors such as Staples,<sup>®</sup> Kimberly-Clark,<sup>®</sup> Grainger,<sup>®</sup> Georgia-Pacific<sup>®</sup> and The Home Depot.<sup>®</sup>

## Online Shopping Cart

Yardi Marketplace provides a single point for supplier management and features centralized online catalogs that deliver the best available discounts on a variety of products. Procurement of maintenance, repair and operating supplies is hassle-free with pre-negotiated rates and online shopping. Purchase orders are automatically populated with your accounting detail.

## Spend Management

Control spend portfolio-wide with streamlined approval workflows, pre-negotiated pricing and real-time budget checks.

## Vendor Management

VENDORCafé centralizes product and service vendor information in a single system of record, with a 360-degree view of all your vendors and property associations. Define your onboarding process to ensure only approved vendors enter your accounting system. Optimize vendor communication with a portal that lets approved vendors upload insurance certifications, receive expiration alerts, view ledgers, upload invoices and monitor approvals.



## Key Features

- Extensive online catalog with over one million products
- In-store purchase programs with The Home Depot, Grainger and other partners
- Customizable workflows, flexible payment options and detailed spend analytics with transactional detail
- Complete vendor profile management for easy contact, document, insurance and payment information updates
- Automated vendor invoice and payment processing workflows
- Seamless invoice processing with online approvals for timely payments via EFT or check
- Systematic matching of electronic purchase orders to invoices
- GL account balance insight throughout AP process
- Comprehensive reporting and analytics from purchase order to invoice to payment

## Key Benefits

- Reduces costs through a competitively priced catalog featuring nationally recognized suppliers and manufacturers
- Increases compliance with environmental policies and green initiatives
- Provides insight to trial balance impact prior to payment
- Saves money and time by avoiding lost invoices, duplicate payments and potential overpayments
- Reduces overall audit fees and support effort
- Simplifies vendor management including onboarding, compliance and ongoing data maintenance
- Ensures turnkey compliance through RMIS or self-service compliance

 **YARDI** | Energized for Tomorrow

Yardi Systems, Inc. 430 South Fairview Avenue, Santa Barbara, California 93117  
phone: +1 800 866 1144 | email: [sales@Yardi.com](mailto:sales@Yardi.com) | [www.Yardi.com](http://www.Yardi.com)

NOTICE: Design and content ©2017 Yardi Systems, Inc. All rights reserved. Information is subject to change without notice and does not represent a commitment on the part of Yardi Systems, Inc. Voyager® PAYscan™, VENDORCafe®, Marketplace™ and Yardi® are either registered trademarks or trademarks of Yardi Systems, Inc. in the United States and/or other countries. All other products mentioned herein may be trademarks of their respective companies.

